

**POSITION OPEN**  
**PART-TIME POLICE OFFICER**  
**THIS IS A NON CIVIL SERVICE POSITION**

The Rittman Police Department is seeking an individual to fill the position of part-time police officer. The ideal candidate would be available to work all shifts to assist us in covering weekends, holidays, vacations, sick leave, and to come in on some occasions as additional coverage.

Our shifts run as follows:

First Shift: 7:00 AM – 3:00 PM

Second Shift: 3:00 PM – 11:00 PM

Third Shift: 11:00 PM – 7:00 AM

**RESPONSIBILITIES:**

- Respond to and handle all criminal complaint type calls
- Respond to and handle injury and non-injury traffic accidents
- Obtain and maintain his/her OPOTC certification
- Obtain and maintain his/her BAC Datamaster Senior Operator Certification
- Obtain and maintain LEADS MDT certification
- Attend and successfully pass monthly firearms training
- Attend and successfully pass in-service training as offered

**QUALIFICATIONS:**

- Be an American citizen
- Possess a high school diploma (GED)
- Possess a valid Ohio driver's license
- Possess a valid State of Ohio peace officer certification from OPOTC
- Be computer literate
- Pass a background check
- Pass a CVSA test
- Pass an alcohol/drug screen test
- Pass a written general knowledge test
- Have the ability to prioritize
- Have the ability to multi-task
- The ability to pass a one year probationary period / three month training period

**GENERAL INFORMATION:**

Pay range is \$8.50 - \$13.50 an hour

PERS

Annual Uniform Allowance of \$ 300.00

Paid Training

For further information contact Sgt. Robert Shows ([rshows@rittman.com](mailto:rshows@rittman.com)) or Chief Mike Burg ([mburg@rittman.com](mailto:mburg@rittman.com)) at the police department – (330) 925-8040

The City of Rittman is an Equal Opportunity Employer

[www.rittmanpolice.org](http://www.rittmanpolice.org)